

SECOND JUDICIAL DISTRICT FOR THE STATE OF IDAHO

Latah County Drug Court



CLIENT HANDBOOK

September 1, 2017 Edition

WELCOME

Welcome to the Latah County Drug Court Program. This handbook is designed to answer questions and give you information about the program.

Latah County Drug Court is a court-supervised collaborative effort of legal, medical, educational, correctional, and social service professionals who supervise and support adult offenders as they achieve total abstinence from drugs, alcohol, and criminal behavior. The focus of the Drug Court is breaking the cycle of addiction and criminal activity while simultaneously providing safety in our community. We believe that addiction is a disease process that can be successfully treated through a long-term, court-enforced, individualized program that reflects a total lifestyle change for the offender. Responsibility for success in the program, and successful program completion belongs to the offender.

If you join Latah County Drug Court you will be expected to follow the instructions of Judge Judge and the probation officer as well as to comply with the treatment plan agreed upon by you and your counselors. You are encouraged to share it with your family and friends.

PROGRAM DESCRIPTION

The Drug Court Program is an opportunity to participate in alcohol/drug treatment while under close supervision by the court system. It is designed for adults with a significant substance abuse problem coupled with criminal charges related to substance abuse. Instead of going to jail or prison, defendants are given the chance to stay in their community while getting help following their treatment plans. The program combines close judicial supervision, probation case management, intensive drug treatment, regular drug testing, and graduated responses to provide a highly

structured environment for appropriate defendants. In addition, participants complete an educational, social, and vocational assessment so that long-term educational, social, and employment goals can be established. Participants' family members are also encouraged to participate in the program and are provided support services if deemed appropriate by the treatment provider. As participants progress in treatment, the program emphasis expands to include life skills and job training. Participants are expected to be employed and/or attending school as a requirement of the program. Participants are held accountable to pay for a portion of their treatment. Defendants who successfully complete the Drug Court program are provided with a reduction of their criminal charges or mitigation of their sentences.

Participants will be closely monitored by a substance abuse professional, and will get treatment for substance abuse with frequent screening tests to check for alcohol and drug use. There is also close involvement with Felony Probation, and the court system. Participants in Latah County Drug Court will appear in court often and report to Judge Judge about their progress. Judge Judge also receives reports from the Latah Drug Court Team, treatment counselors, and probation officers. The average length of the drug court program is 18 to 24 months. The length of the program is driven by the participant and their ability to achieve total abstinence from drugs, alcohol and criminal behavior.

ELIGIBILITY CRITERIA

Those eligible for Drug Court are adults charged with use and possession of drugs or where there is a significant relationship between the use of drugs and the commission of the crime before the court. The person must suffer from alcohol or drug dependency. Individuals with a current or historical sex offense are not eligible.

Note: all eligibility criteria/guidelines are subject to review by the Latah Drug Court Team.

HOW DO I GET INTO DRUG COURT?

Any member of the team may nominate someone for drug court. The first call should be to your lawyer. Your lawyer will decide if drug court is a good option for you and your lawyer will see that the screening process begins. After you have completed appointments with the necessary professionals you may be placed in a Pre-Phase to determine if you are a good fit for the program and if you will be able to handle the structure of the program. If you are accepted into the program, your lawyer will still be your lawyer as long as you are in the program.

WHAT WILL HAPPEN IN COURT?

Usually you will be required to plead guilty, or admit to a probation violation, before you are allowed to enter the Latah County Drug Court Program.

Once you are in the program you will be required to attend court every Thursday. Drug Court meets every Thursday in the District Court room at the Latah County Courthouse at 4:00 p.m. When you come to court you will be called by name to come forward and have a conversation with Judge Judge. He will ask you to tell

him how you are doing in your program, and he will give you a chance to ask him questions or to ask for help with any problems.

If you have been told to attend recovery or self-help meetings you must bring your attendance card with you to court every time you come. If you have a job you need to bring a copy of your pay stub to show Judge Judge that you are working. All participants in the program attend court together.

Family members and friends are invited and encouraged to attend court with you.

The Drug Court Team

As stated, Drug Court is held every Thursday of the month at the Latah County Courthouse. Honorable Judge John Judge is the presiding Drug Court Judge. It is the practice of the Drug Court team to meet prior to each session of Drug Court. Each member of the team gives input according to the contact they have had with the participant. Progress in the program is discussed including the possibility of sanctions, rewards, and promotions. These meetings are held in the Latah County Courthouse at 2:00 pm. Court follows immediately afterward (about 4:00 pm).

In addition to these scheduled meetings team members are kept current between Drug Court sessions on the status of each Drug Court participant through phone calls, faxes, and emails. Team members will be notified immediately about any incidents of noncompliance by participants.

Drug Court sessions, graduation ceremonies, etc. are open to the public.

WHAT DOES THE PROGRAM COST?

The cost for participation in Drug Court will be a flat fee of \$800.00 and a supervision fee determined by the Idaho Department of Corrections. The Drug Court fee will be applied to the participant's account at the time their contract is signed and the participant is expected to pay all fees along with any restitution in full prior to graduation. The Drug Court fee shall be paid on the following schedule:

Typically in order to promote to Phase II the client must pay a minimum of \$200.00.

Typically in order to promote to Phase III the client must pay an additional minimum of \$200.00.

Typically in order to promote to Phase IV the client must pay an additional minimum of \$200.00.

Typically in order to graduate from Drug Court the client must pay the remaining balance of \$200.00.

Should a client remain in Drug Court longer than 24 months, the client will be required to pay a monthly fee at the discretion of the Drug Court Team not to exceed \$30.00 per month.

Supervision fees will be accessed by and collected by the Idaho Department of Correction. Payment records will be reported to Judge Judge as part of your progress reports.

Unless the participant qualifies for funding assistance, the participant will be responsible for the cost of treatment. There may be additional fees for evaluations, assessments, testing, alcohol detection devices, and co-pays. Treatment fees will be paid directly to the treatment provider. Payment records will be reported to Judge Judge as part of your progress reports.

Each participant is expected to pay their drug court fees and a payment schedule based on their current ability to pay will be arranged between the participant and the court coordinator. However, an individual's economic status at the time they are considered for drug court will not be a deciding factor if they are appropriate for the court program. Individuals who are legitimately indigent and unable to pay program fees will not be disqualified or removed from the court program on that basis alone. Judge Judge has the authority to waive any participation fees, if deemed necessary and appropriate.

NOTE: Court fees are subject to change during the program and all participants will be given advance notice to any change in fees. All court and probation fees must be paid in full prior to advancement to the next phase unless arrangements have been made. All court fees, supervision fees, treatment costs and restitution will need to be paid in full prior to graduating from the program. Should a participant be deemed truly indigent, Judge Judge can waive or forgive part or all of the drug court fee.

Sanctions/Incentives

Noncompliance with the program may result in one of a series of graduated sanctions being imposed. Behaviors considered to be noncompliant include unexcused absences or tardiness (from Drug Court or any program appointment), positive alcohol/drug screens, providing a fraudulent or altered urine sample, disruptive or disrespectful behavior, failure to attend recovery support meetings, providing a fraudulent or altered recovery support attendance card, failure to complete a sanction, a new arrest, or violation of a court order. Sanctions include writing assignments, increased reporting to probation, electronic monitoring, community service, movement back to an earlier phase, local incarceration of variable length or any other sanction as imposed by the drug court team and judge. The sanctions list is attached to this handbook. There may be times when the sanctions seem "unfair" because you were given more punishment for the same offense than someone else. Do not spend much energy comparing your sanction to someone else's. If you do not know all the circumstances you will not be able to understand the differences. The team will never discuss the circumstances of someone else's sanction with you.

PHASES

Pre-phase -Stabilization: (Optional) The focus of this period, if utilized, is anticipated to be four weeks, will be to allow the defendant to get sober, maintain a brief period of sobriety, and demonstrate receptiveness to treatment and the requirements of the drug court program. Participants will:

- Submit to random and frequent drug screening and/or alcohol breath tests. The cost of screening tests performed will be paid by the Drug Court program.
- Make an appointment with the designated treatment center to receive an alcohol/substance abuse evaluation which will result in a complete treatment plan. This evaluation must be completed before enrollment in Phase One.
- Attend substance abuse education or treatment sessions as directed by the treatment center, and/or the probation officer.
- Permit home visits to be completed by the probation officer.
- Be subject to an 8 pm curfew.
- Attend Recovery meetings as directed.
- Attend drug court session weekly.

The stabilization phase requires two weeks of continuous sobriety in order to progress to the next phase and be officially enrolled in the Drug Court program. Some defendants will already meet some of these criteria by having completed prior education/treatment programs; or some defendants will have achieved a period of sobriety due to being incarcerated. In cases such as these, the Stabilization Phase may be shortened to the length of time necessary to complete a substance abuse evaluation and treatment plan. Some defendants will be held in jail until detox is accomplished, and client demonstrates a motivation to participate in the drug court program.

Phase One: (Early Recovery) The focus of this phase, anticipated to be 16-20 weeks, is to engage the participant in treatment and support his/her efforts to stay clean and sober. Participants will:

1. Attend 30/30 self-help meetings which may include 1 sponsor meeting weekly.
2. Achieve a minimum of 16 weeks clean/sober.
3. If not employed begin job search and complete Job Search Forms provided by Probation Officer. If not employed by the second month in the program, attend an Employment Skills Class at Weeks and Vietri.
4. Abide by an 9:00 PM curfew. The exception to this will be if you are attending treatment or Recovery Support Meeting.
5. Permit random unannounced home visits by Probation Officers or other Law Enforcement Agencies.
6. Attendance of court weekly.
7. Expect alcohol/drug screening tests up to 4 times per week.
8. Develop a payment plan for participation fees and restitution.
9. Obtain a sponsor.
10. Demonstrate commitment to the program as evidenced by:
 - a. Attendance of treatment sessions
 - b. Active participation in group and individual sessions

- c. Obeying rules of the program such as curfew, informing PO of changes in job or housing,
 - d. Maintaining required contact with Probation Officer which will generally be weekly PO meetings.
 - e. Be current on drug court and probation fees.
11. Demonstrate a positive attitude as evidenced by:
- a. *Appropriate* contributions in group
 - b. Being honest in treatment
 - c. Obeying Group rules
 - d. Discussing adjustment to the program issues in a pro-social manner.

During Phase I participants are expected to fully participate in the Drug Court program. The goal of this phase is to have participants abstain from drug and alcohol use and begin to develop the skills necessary to maintain this state. To advance to Phase II participants complete the above competencies and are recommended for promotion after completing a phase interview.

- Phase Two:** (Decision Making) The focus of Phase II, anticipated to be 16-20 weeks, is to demonstrate a commitment to living without alcohol and other drugs and getting involved in an educational/employment program. Participants will:
- 1. Complete 3 self-help meetings per week which may include 1 sponsor meeting.
 - 2. Maintain sobriety.
 - 3. Maintain fulltime employment and/or be enrolled in school. Provide verification of employment to probation officer monthly.
 - 4. Abide by a 10:00 PM Curfew. The exception to this is attendance of Self-Help meetings.
 - 5. Attendance of court twice monthly, the first and third Thursday of each month.
 - 6. Report to their probation officer as directed.
 - 7. Permit random unannounced home visits by Probation Officers and other Law Enforcement Agencies.
 - 8. Expect alcohol/drug screening tests up to 3 times per week.
 - 9. Participate in a cognitive restructuring program as directed by probation officer and treatment plan.
10. Demonstrate commitment to the program as evidenced by:
- a. Attendance of treatment sessions
 - b. Active participation in group and individual sessions
 - c. Obeying rules of the program such as curfew, informing PO of changes in housing, job, police contact, etc.
 - d. Maintaining required contact with Probation Officer which will generally be bi-monthly PO meetings.
 - e. Be current on drug court and supervision fees.
11. Demonstrate a positive attitude as evidenced by:
- a. *Appropriate* contributions in group
 - b. Being honest in treatment
 - c. Obeying group rules

To advance to Phase III participants must have significant period of sobriety shown thru continuous clean urine screens, completed the competencies for Phase II and be recommended for promotion to Phase III by the treatment team.

Phase Three: (Community Transition) The focus of Phase III, anticipated to be 16-20 weeks will be on relapse prevention and maintaining a clean and sober life. Emphasis will be on educational, social, and vocational training as needed. Participants will:

1. Attend a minimum of 3 self-help meetings per week which may include 1 sponsor meeting.
2. Maintain employment and/or attend school full time.
3. Abide by a 11:00 PM Curfew.
4. Attendance of court monthly, the 3rd Thursday of each month.
5. Permit random, unannounced home visits by Probation Officer and other Law Enforcement agencies.
6. Complete substance abuse treatment groups.
7. Attend individual substance abuse counseling as directed, including possible family sessions.
8. Be subject to random drug and alcohol screening
9. Demonstrate commitment to the program as evidenced by:
 - a. Attendance of treatment sessions
 - b. Active participation in group and individual sessions
 - c. Obeying rules of the program such as curfew, informing PO of changes in housing, job, police contact, etc.
 - d. Maintaining required contact with Probation Officer which will generally be monthly PO meetings.
 - e. Be current on drug court and supervision fees.
10. Demonstrate a positive attitude as evidenced by:
 - a. *Appropriate* contributions in group
 - b. Being honest in treatment
 - c. Obeying group rules
11. Attend groups according to treatment plan to include but not limited to Women's Group, Anger/Stress Management, Advanced Relapse Prevention, Parenting, and Budgeting.

To advance to Phase IV participants must have a substantial amount of sobriety as shown by continuous clean urine screens, have completed the competencies for Phase III and be recommended for promotion after completing a Phase Interview with members of the Drug Court Team.

Phase Four: Aftercare (Unsupervised) During Phase IV participants are expected to demonstrate the ability to live drug-free while remaining mostly independent of Drug Court. They will no longer have to show proof of Recovery Support meeting attendance. Phase IV is anticipated to be four to six months. During Phase IV participants must:

1. Unsupervised Probation
2. Abide by a 12:00 AM Curfew.
3. Maintain employment and/or attend school full time.
4. Participate in Alumni Program or complete a Community Project.

5. Attendance of court monthly, the 3rd Thursday of each month.
6. Attend individual treatment session as directed by provider.
7. Follow all terms and condition of drug court and their supervision agreement.
8. Provide urine samples as directed.
9. Demonstrate commitment to the program as evidenced by:
 - a. Attendance of treatment sessions
 - b. Active participation individual sessions
 - c. Obeying rules of the program.
 - d. Pay any outstanding restitution, drug court and probation fees in full.
10. At the end of 4 months you may be required to meet with some members of the Drug Court Team. This meeting will include counselors and at least one of the following: Probation Officer, Drug Court Coordinator. At this meeting you will be given specific feedback about your progress in the program and, if not recommended for graduation, what you need to do to be recommended.
11. Complete Exit Interview with the Drug Court Team.

Graduation: Successful participants will graduate from the program after completing Phase IV and remaining drug and alcohol free for a minimum of seven consecutive months. Depending on their plea agreement, participants will receive the benefit of a dismissal or reduction of their charge. Some participants may continue to be monitored by the court and placed on unsupervised probation for the duration of their original sentence. This will include alcohol/drug screening tests as requested by Judge Judge at the participant's own expense or at the expense of IDOC.

Termination from the Program

This is a voluntary program. You may stop being a participant in the Drug Court program at any time; however, you will be sentenced for your underlying charge or probation violation to which you have admitted. Judge Judge and staffing team may also decide to remove you from the program for not following the rules, for not making progress, or for the commission of a new crime. They will make this decision as a team. **Any participant who is determined to be or have been drinking and driving will be immediately terminated from the program.**

DRUG COURT POLICIES
LATAH COUNTY
Updated June 2015

1. Recovery Support Meetings:

You will be expected to attend Recovery Support meetings every week and show proof of your attendance by having the chairperson of the meeting initial your card. Drug court clients may initial cards for participants only if they chaired the meeting. There is a direct link between the faithfulness of attendance at recovery support meetings and the success of the client, so even if you believe the meetings are “boring” “inconvenient” or “not helpful” you will still be expected to attend. Shop for meetings that suit you. If you look in a broader area than Moscow there are lots of meetings at all times of the day and evening. Give this a chance to work for you.

*You are also expected to get a sponsor as soon as possible after beginning Drug Court. A sponsor is a person working an active recovery program, a person who has at least two years of sobriety, and is a person whom you met and utilize thru the recovery community, and that you will work a Twelve Step Program. **Another drug court client cannot be your sponsor. Your sponsor must be of the same gender. A man cannot sponsor a woman and vice-versa.**

*Initially you will be required to attend 30 meetings in 30 days. After completion of 30/30 you will be required to attend 3 recovery meetings a week. You can count 1 sponsor meeting per week as a recovery meeting, towards your minimum meeting requirement. The sponsor meeting must be at least 1 hour in length and you should either be doing step work or having a recovery discussion. Make sure you have your sponsor sign your card.

2. Abstinence:

All clients must remain completely abstinent of all illegal drugs and alcohol.

When a client first enters drug court there is often a window of time when the urine screens come back positive for illegal drugs. This is especially true of drugs, such as marijuana, which take some time to metabolize out of the system. In this case a first positive urine screen is used to establish a base-line, and no sanction will be imposed as long as the lab reports continue to show diminishing levels of the drug in the urine. A significant increase in drug levels will be interpreted as a new use. Note: In order to avoid a sanction for this first positive test a client must be honest with the team about their recent drug use. In other words, if you tell us you have been using meth, but we also get a positive for cocaine, that could be interpreted as deception. Tell us what the screen will be positive for and we will work with you as you get clean.

*After establishing abstinence any positive lab report on a urine, saliva, breath, or hair test will be interpreted as new drug use. When the drug court team has proof of drug use by a client an immediate jail sanction may be imposed. If a client disputes the results of the test they are entitled to ask for a confirmation test. This test costs \$20 which is the responsibility of the client and the client will be expected to pay for said confirmation by the next drug court session. If the confirmation test comes back negative the \$20 will be reimbursed. If the second test comes back positive the \$20 is forfeited and a jail sentence is imposed.

*There is no distinction between drug use and alcohol use. Both are considered drugs.

*After establishing abstinence, any positive drug test or admission of drug use will require the participant to meet with their probation officer to discuss the use and from whom they obtained any illegal substances. The purpose of disclosing the source of illegal substances is to assist probation and the drug court team in ensuring that the participant no longer associates with individuals who do not support their recovery. It is not the purpose of the probation officer or any other team member to gather information in an effort to charge or violate the individual involved with supplying the illegal substances.

3. Attendance:

***All clients in Phase I will attend weekly and Phase II of Drug Court will attend the 1st and 3rd session of court unless given specific permission to be gone. Phase 3 and 4 participants will attend court once a month on the 3rd session of each month.**

Permission to miss will be given rarely. Examples of reasons that are *not* acceptable for missing court:

- no child care
- no transportation
- work
- school

A client who is not in court, and who did not have specific permission to miss court, will be subject to arrest.

***All clients are expected to attend all scheduled sessions of treatment, and to be on time for all sessions.** Absence or tardiness from treatment will result in sanctions. Normally, you will be given a minimum of 1 day in jail for each session or group you miss. In addition you will be required to pay the treatment provider for the missed session. Other sanctions can be imposed to include community service, writing an essay or other consequences.

Should you need to miss treatment due to illness or other reasons and obtain permission from the facilitator, however, **you will be required to report for a urinalysis test.**

4. Community Service:

One of the sanctions frequently assigned by Judge Judge is Community Service. This is work performed for no pay, and must be done for a nonprofit agency. If you are thinking of doing volunteer work for a needy individual that work must *first* be approved by the drug court team. Permission is usually given if a nonprofit agency agrees *in advance* to sponsor your volunteer work and sign for your hours.

*There will be no credit given for Community Service performed while in jail.

*A Community Service report form was given to you in your welcome packet when you signed into Drug Court. If you need another one contact your probation officer.

*All Community Service must be completed by the next Drug Court session. Any hours which are not completed will be doubled, and those hours will be due at the next court session.

*There is a worker's compensation fee requirement for all Community Service hours. You must pay 60 cents an hour (**in advance**) at the fee window of the courthouse.

5. Contacts:

There will be no association with other individuals on probation (outside of court, treatment, CSC, or recovery support functions) unless both clients receive permission from their probation officer.

Drug Court Participants are allowed to associate with each other. This is a privilege and can be revoked based on bad behavior.

*Any contacts with police must be reported to the Probation Officer immediately with specific details.

*All phone messages to Probation Officers and other drug court team members must be specific and contain all the necessary information.

6. Court Appearances:

Clients in Phases I are expected to attend court weekly, Phase II participants are expected to be in court every two weeks. Phase III and IV clients appear on the third court of the

month. You are expected to turn in a progress report and your most recent pay stub to Shawna Meyers the Monday before your scheduled court session. Progress report forms are located at Weeks and Vietri and Misdemeanor Probation. Always bring your signed Recovery Support card with you to court.

*Expect to remain in the courtroom until all clients have been called forward by Judge Judge. If you have a pressing need to leave the courtroom before court is dismissed you may ask for permission ahead of time, or you may ask Judge Judge when you are talking to him.

*Please observe courtroom etiquette by dressing appropriately (no bare midriffs, no short shorts, no T-shirts with offensive or drug related messages on them, no big holes in your jeans, etc.) **A good rule of thumb is to dress for court the way you would dress for work, or a job interview.**

*You will be expected to speak directly to Judge Judge when your name is called to come forward in court. When he asks you a question answer with a “yes, sir” or a “no, sir” instead of “yeah.” (This is not a rule, but a suggestion). *Be honest with him and speak up if you have questions or concerns about any aspect of your program. There is no topic we consider off-limits.* However, (another suggestion) arguing with him after he has made a decision doesn’t help you in the long run, and rarely makes any difference on the decision. Respect goes a long ways. Some clients have become angry and stormed out of the courtroom, but this too doesn’t serve you very well in the long run, and usually results in your having to make an apology for your behavior the next time you are in court. Besides, the courtroom door is designed so it cannot be slammed, and makes for a very unsatisfying swoosh when you leave, so that, too, is probably not worth the effort.

*Do not speak to each other while court is in session unless absolutely necessary. Whispering is distracting for Judge Judge and the other people in the courtroom.

*Do not indulge in public displays of affection during court. This does not include giving someone a hug of congratulations or sympathy—that is fine and appropriate; it does include kissing and petting with your significant other while waiting for your turn to talk to Judge Judge. Use the “job interview” rule for this behavior too – would you be kissing in the office at a job interview?

*Court is open to the public. Feel free to invite family members and friends to accompany you to court, but tell them about the rules before they come in. Remember, if you have reason to believe you may be sanctioned for a rule infraction, do not bring unaccompanied children with you. If Judge Judge orders you to go to jail you will not have any way to take care of your children.

*Turn off all cell phones and pagers before entering the courtroom. Judge Judge will send the bailiff to take away your phone/pager if it makes a noise during court.

*If you have questions for your probation officer and/or Shawna do not whisper to us during court because we must be paying attention to what Judge Judge is saying to the clients and vice-verse. It’s a good idea to write down your questions and give them to us on a note or talk with us after court. We will either answer you then, or give you a call in the near future to discuss your question.

***Although candy is sometimes used to reward good behavior, please do not eat or drink in the courtroom.**

7. Curfew:

All clients are given a curfew by their probation officer. This curfew is in effect seven days a week and includes holidays. A probation officer and/or a law enforcement officer will perform

random checks to see if you are at home when you are supposed to be home. A curfew violation is considered a sanctionable offense.

8. Drug Court Costs:

The cost for participation in Drug Court will be a flat fee of \$800.00 and a supervision fee determined by the Idaho Department of Corrections. The Drug Court fee will be applied to the participant's account at the time their contract is signed and the participant is expected to pay all fees in full prior to graduation. In the unfortunate event that a participant is terminated or withdraws from the program, the fee will remain due and collectable. In an effort to make the fee manageable the following payment schedule is suggested and followed when determining promotion to each phase:

In order to promote to Phase II the client must pay a minimum of \$200.00

In order to promote to Phase III the client must pay a minimum of \$200.00

In order to promote to Phase IV the client must pay a minimum of \$200.00

In order to graduate from Drug Court the client must pay the remaining balance of \$200.00.

Should a client remain in Drug Court longer than 24 months, the client will be required to pay a monthly fee at the discretion of the Drug Court Team not to exceed \$30.00 per month.

Supervision fees will be accessed by and collected by the Idaho Department of Correction. Payment records will be reported to Judge Judge as part of your progress reports.

Unless the participant qualifies for funding assistance, the participant will be responsible for the cost of treatment. There may be additional fees for evaluations, assessments, testing, alcohol detection devices, and co-pays. Treatment fees will be paid directly to the treatment provider. Payment records will be reported to Judge Judge as part of your progress reports.

NOTE: Court fees/drug testing fees/probation fees are subject to change during the program and all participants will be given advance notice to any change in fees. All court and probation fees must be paid in full prior to advancement to the next phase. All court fees, supervision fees, treatment costs and restitution will need to be paid in full prior to graduating from the program.

9. Drug Screening Tests:

Drug court clients will submit to tests of their bodily emissions to check for the presence of drugs (including alcohol). We usually use urine tests but we also may use tests on hair, saliva, and breath. It is the responsibility of the client to call the UA phone message line every day and if your assigned number is called, report to the courthouse to be tested. It would be a good idea to listen to the message twice, just to be sure, since a missed UA can result in jail. (Count on the first missed UA as earning you an immediate 24 hours in jail. If you miss again the jail sentence may be considerably longer.)

*Arrive at the courthouse ready to provide a urine sample. If you cannot provide a urine sample you will be allowed a short amount of time to drink some fluid and try again, but if you have not produced a sufficient quantity of urine you will be sent home and the test may be interpreted as positive.

*Likewise, if you provide a dilute sample (creatinine reading less than 20 mg/dl) it may also be interpreted as positive. It is difficult to drink enough fluids to accidentally dilute your urine to that extreme, so the lab has suggested anyone whose urine is diluted is probably trying to hide the presence of drugs in their system by flooding themselves with water. In other words, if you normally drink lots of coffee, diet soda, energy drinks etc. Drink just enough to be able to provide a urine sample. It is also helpful to eat some form of protein on UA days to prevent dilute specimens.

10. Requests to travel, or stay out past curfew, etc.:

If you want to travel out of the area for a special occasion (or would like permission to stay out past your curfew) feel free to ask permission to do so. **Don't wait until you are in court to ask Judge Judge for permission. All requests must be made in writing before the team meeting (2:30 pm) on Drug Court day.** It's a good idea to follow up with Shawna and make sure your request was included in the agenda for the meeting (sometimes we forget unless it is written into the notes on your case). This can be done by leaving a message on Shawna's cell phone on or before the day of court. When planning to travel out of town be prepared to give us dates of departure and return; names, phone numbers, and addresses of who you will be staying with, and let your hosts know your Probation Officer may be calling them to verify your information and discuss abstinence requirements, curfews, etc. If your request is to go camping the PO will need a map with driving instructions on how to get to your camp site. Remember, travel requests will be granted only to clients who are current on all their fees.

11. Sanctions:

Sanctions are disciplinary actions assigned to clients who have not followed the rules of Drug Court. They range from writing an essay to going to jail, to possible expulsion from the program. Each infraction is considered on a case by case basis. The team takes the circumstances into account. For instance, if you miss a treatment session because you were ill the sanction will be less than for someone who misses a treatment session because they forgot. Because of this, there may be times when the sanctions seem "unfair" because you were given more punishment for the same offense than someone else. Do not spend much energy comparing your sanction to someone else's. If you do not know all the circumstances you will not be able to understand the differences. The team will never discuss the circumstances of someone else's sanction.

*If you are serving time in jail as a sanction for drug court you may get work release, but that is not guaranteed. You will not be released to attend recovery support meetings. If your jail time is one week or less you will not be released to attend group treatment sessions, but you may be allowed to attend an individual treatment session with your counselor.

12. Medical conditions:

If you have a serious medical condition you will not be automatically excluded from consideration by drug court. You must be willing to fully disclose your condition and medical care to the drug court team. If you are taking a prescribed medication for your condition you must continue to do so. Although we can be flexible and work around your condition, you must be able to engage in and complete treatment. However, this program is not appropriate for individuals who require continuous, long-term treatment with a controlled substance, specifically narcotics.

You are in an addiction treatment program; therefore, participants are discouraged from taking any narcotic medication unless medically necessary. The drug court team expects the participant to be upfront and honest with their medical provider and advocate for an alternative form of medication. Should you develop a medical condition where your doctor prescribes medication you must bring in the prescription and show your probation officer and your treatment provider. We also require that you notify the medical professional of your addiction. Each participant is given a medical ID card which must be initialed by the medical staff and brought to the drug court team.

If a narcotic medication becomes medically necessary, the drug court team will evaluate the situation to determine if any action should be taken. During the period of time a participant is taking narcotic medication, they may be asked to discontinue treatment and have their sobriety date suspended until the participant is able to actively participate in treatment and is no longer taking or affected by the narcotic medication.

Violations / Behaviors:	Sanctions include but not limited to:
Missed drug / alcohol tests	<ul style="list-style-type: none"> * 24 hours jail * Community Service * Increased drug / alcohol testing * Electronic Monitoring * Jail
Tampering with drug / alcohol tests	<ul style="list-style-type: none"> * Increased D&A testing * Community Service * Jail * Possible Termination
UA/BAC positive for drugs or alcohol	<ul style="list-style-type: none"> * Increased drug / alcohol testing * Increased support meetings * Increased treatment * Treatment phase adjustment * Writing assignments / journaling * Immediate arrest / jail sentence up to three days before court appearance
Missed meeting with probation	<ul style="list-style-type: none"> * Add or adjust curfew * Community Service * Phase adjustment * Jail
Missed treatment meetings	<ul style="list-style-type: none"> * Increased treatment * Increased support meetings * Phase re-adjustment * Community service * Writing assignments / journaling * Jail * Possible termination
Missed support groups	<ul style="list-style-type: none"> * Electronic home monitoring * Make up meetings * Adjust curfew * Jail
Inappropriate behavior at treatment	<ul style="list-style-type: none"> * Community Service * Written apology * Jail * Possible termination
Confessing to use / relapse	<ul style="list-style-type: none"> * Written assignments / journaling * Adjustment of treatment * Jail

Curfew Violation	* Community service * Electronic home monitoring * Jail
Driving without privileges	* Fines * Electronic home monitoring * Curfew * Jail * Possible termination
Other new arrest / offense	* Fines * Community service * Electronic monitoring * Jail * Possible Termination
New arrest for impaired driving	* Termination
Leave residential treatment without permission	* Warrant issues for arrest * Phase adjustment * Jail * Termination
Missed Court appearance	* Warrant issues for arrest * Jail * Possible termination
Forging support group attendance cards	* Jail * Possible termination

Incentives and Rewards

- Recognition by Judge or Drug Court team
- Certificates of recognition / completion
- Advancement to next phase
- Decreased drug / alcohol testing
- Decrease in mandatory attendance of support groups or treatment groups
- Set at beginning of Court calendar
- Less intensive supervision by probation
- Prizes, gifts, other tangible rewards at Court if available
- Reduction / dismissal of charge (s) or PV if applicable
- Graduation / Sobriety and drug-free living
- Reduction of Drug Court fee